

# SALFORD TOWNSHIP BOARD OF SUPERVISORS

## *Regular Business Meeting*

May 15, 2013

Chairman Barb Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

**Barb Lynch**, Chairman  
**James B. Styer**, Vice Chairman  
**Tom Neff**, Supervisor  
Robert Iannozzi, Solicitor

Karen Landis, Secretary  
Wayne Mensinger, Zoning Officer  
Doug Hedrick, Road Superintendent

**CONSENT AGENDA** – Chairman Lynch reviewed items 2a through 2e and asked for comment.

Jim Styer inquired about a specific customer on permit listing and about how the complaint process was handled.

Tom Neff commented on concern of YTD expenses (specifically legal expenses) over budget and questioned public comments from the May 1<sup>st</sup> minutes.

**Motion 13-068** by Styer, second by Lynch approved Consent Agenda. Motion carried 2 – 0. Tom Neff abstained from voting.

### **SEWER STATUS UPDATE:**

**A. UNPAID SEWER CAPITAL ASSESSMENTS** – Chairman Lynch reported on the status of unpaid sewer capital assessments and advised some of the six (6) residents are interested in switching from the current lien placed on property to a consent lien agreement (i.e., payment plan) and recommended proposing the payment plan option to the 6 residents. **Motion 13-069** by Lynch, second by Styer offering the 6 unpaid property owners the option to switch from current lien to the consent lien (payment plan) and waive the 5% penalty; paperwork to be executed by June 15, 2013. Motion carried 3 – 0.

**Action Item:** *Letters to be sent to 6 residents*

**B. SEWER CAPITAL RE-ASSESSMENT** – Jim Styer explained since sewer infrastructure expenses were paid from 3 different funds (General, Sewer Operating & Sewer Capital) over the course of 6 years (2008 – 2013), Finance Committee decided it was best to compile all invoices by year rather than by phase, then re-visit total expenditures divided by 92 assessed properties.

**Action Item:** *Karen Landis compiling data and invoices with estimated completion on or before July 31<sup>st</sup>.*

### **EMC UPDATE:**

**A. NIMS TRAINING** – Chairman Lynch inquired on compliance of the elected officials training requirement which could potentially affect our PEMA funding. Jim Styer reported Certificates of Completion for IS100 and IS700 courses have been submitted to Township Office. Tom Neff requested a copy of PEMA/FEMA mandatory regulations for receiving reimbursement for disaster damages.

**Action Item:** *Barb Lynch to provide links to training courses and requirements to Supervisor Neff for compliance.*

**B. MONTGOMERY COUNTY PUBLIC SAFETY** – Letter needs to be generated to MCPS regarding EMC completion of time requirements for advanced level certification

**Action Item:** *Barb Lynch to provide letter to Township Office for submission to County.*

**COMMITTEE RELATED:**

**A. FINANCE COMMITTEE**

1. Fire Company Term Sheet/Service Agreement – Discussion was held on response to general questions requested of the Fire Company. In an effort to define the relationship (not change) between the Township and the Fire Company, it was suggested to establish a Service Area Agreement similar to the current agreement in place with West Rockhill Township. Fire Company President Marv McKown reported the current agreement has been reviewed and minimal modification would be required. **Motion 13-070** by Styer, second by Lynch to proceed with modifying the West Rockhill Service Agreement to conform to Salford Township. Motion carried 3 – 0.
2. Potential New Members – Jim Styer reported 2 vacancies on Finance Committee and is in the process of seeking interested candidates. Barb Lynch recognized that Doug Hedrick is interested and would be a valuable addition. Finance Committee to review all interested candidates and present recommendation to the BOS.

**B. PLANNING COMMISSION**

1. Codification – Barb Lynch and Barb McMonagle reported on the status and progress of the Ordinance codification project. Currently, both Township Planning Commission and Montgomery County Planning Commission are conducting comprehensive assessment and reviews of Zoning Ordinance, Subdivision/Land Development Ordinance and Regional Comprehensive Plan prior to beginning the codification process.

**Action Item:** PC and MCPC continue with Ordinance reviews with expected completion 4<sup>th</sup> Quarter 2013.

**C. PARK BOARD**

1. Country View Tot Lot Playground Equipment – As follow up to prior reviews and discussions, Park Board needs BOS approval on recommended Playground Equipment so that WB Homes can begin installation. **Motion 13-071** by Lynch, second by Styer accepting the recommended vendor for Country View Tot Lot Playground Equipment. Jim Styer inquired on involvement of Country View residents. Tim Clemmer confirmed resident involvement for additional input and reported MCPC involvement in future plans for the parcel. Motion carried 3 – 0.
2. Follow up to Whites Mill Lily Pad reduction, Tim Clemmer advised both the Gun Club and Camp Green Lane have been notified of the planned herbicidal treatment and both have confirmed agreement. Tom Neff inquired about thoughts on a Dog Park.

**PA TURNPIKE:** Barb Lynch provided status update on meetings held with the Turnpike Commission regarding the issues surrounding the Ridge Road detour and a satisfactory compromise between the Turnpike and the Township. Waiting completion of Turnpike minutes which will be shared with BOS and further action taken as necessary.

Tom Neff commented on Fire Company correspondence requesting Turnpike consideration of constructing a temporary building to house a vehicle on the west side of the turnpike bridge for efficient response time. Barb Lynch also noted turnpike was in receipt of Fire Company correspondence; turnpike has responded to some of the requests:

1. Keeping a single lane open on Ridge Road during construction is not an option because of cost and time extension required.

2. Consider the request of housing an emergency vehicle on the western side of Ridge Road and has requested cost information on renting a temporary facility.
3. Possibility of housing an emergency vehicle at the Township maintenance garage may be a viable option.

**VETERAN'S OUTREACH SERVICES:** Tom Neff explained many benefits offered by participating Montgomery County businesses and professional services entitling Veteran's discounts and the process of obtaining a Veteran's Photo ID card from the Montgomery County Recorder of Deeds office. This correspondence will be on file in the Township office.

**SUMMER MEETING SCHEDULE:** Chairman Lynch's opinion to leave two (2) meetings per month as previously advertised; if schedule and/or agenda items are light the work session meeting can always be cancelled. Therefore, summer meeting schedules (June, July & August) will be determined on a case by case basis.

**2013 MONTGOMERY AWARD:** Montgomery County Planning Commission has notified municipalities to solicit candidates for 2013 Montgomery Award. Motion 13-072 by Lynch, second by Styer to submit application nominating Bux-mont Riding Club as a candidate for this award. Motion carried 3 – 0. Barb McMonagle commented on the award program.

**ACTION ITEM REVIEW:** Karen Landis summarized pending and new action items:

- 1) Fire Company Service Agreement – Marv McKown & Barb Lynch
- 2) Joint Park Board Termination Agreement – Salford & Franconia Solicitor
- 3) Sewer Capital Re-assessment – Karen Landis
- 4) Montgomery County Public Safety Letter – Barb Lynch
- 5) Review of Ordinances – Planning Commission & MCPC

**PUBLIC COMMENT:**

Barb Lynch announced West Rockhill Township has requested a joint meeting of the Open Space Committee's. Barb McMonagle will contact West Rockhill for scheduling.

Barb Lynch reminded Supervisors of the joint PC & BOS meeting to be held at Upper Salford Township of June 4<sup>th</sup>. A representative from Natural Lands Trust will be present to discuss the Heister property (Upper Salford) and how that property ties to the Fulshaw Craeg property (Salford).

Mr. Curley commented on resident disputes from N. Allentown Road.

Lucretia Joyce inquired about how the quarterly sewer billing rates were determined.

**ADJOURNMENT** – There being no further business, Motion 13-073 by Lynch, second by Styer adjourned the meeting at 9:10 PM. Motion carried 3 – 0.

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**APPROVED: JUNE 5, 2013**

**MOTION: 13-074 BY: STYER SECOND BY: LYNCH VOTE: 3-0**

**(TOWNSHIP SEAL)**

