

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Work Session Meeting

June 5, 2013

Chairman Barb Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
James B. Styer, Vice Chairman
Tom Neff, Supervisor
Robert Iannozi, Solicitor

Karen Landis, Secretary
Wayne Mensinger, Zoning Officer
Doug Hedrick, Road Superintendent

ANNOUNCEMENT OF EXECUTIVE SESSION – Chairman Lynch reported Executive Session was held at 7:00 PM regarding personnel matters.

CONSENT AGENDA – Chairman Lynch reviewed items 3a through 3d. Motion 13-074 by Styer, second by Lynch approved Consent Agenda. Motion carried 3 – 0.

SEWER STATUS UPDATE:

- A. GENERAL PROGRESS UPDATE** – Chairman Lynch reported to date 2 of the 6 residents (30%) with unpaid sewer assessments have notified the township of their interest in converting to a payment plan. Additional properties who requested extensions are in the process of having their current systems tested for SEO Certification exemption.

Tom Neff questioned and expressed confusion on the sewer situation at 59 N. Allentown Road.

Tony Mielich commented on results of prior drive by survey inspections.

EMC UPDATE:

- A. WHITES MILL DAM UPDATE** – Chairman Lynch reported on confirmation from FEMA/PEMA that the additional scope of work to comply with DEP regulations specific to the spillway would be covered for reimbursement which now allows the bid package process to proceed forward.

Action Item: *Bursich Associates to prepare bid package for BOS review at June 19th meeting.*

COMMITTEE RELATED:

A. PARK BOARD

1. Country View Tot Lot Playground Equipment – Playground equipment has been ordered, demolition work is scheduled to begin the week of July 8th which should take approximately 12 days to complete after which the ground work can be started for tot lot installation.

B. OPEN SPACE

1. Barb Lynch and Barb McMonagle provided an update on the DCNR grant opportunity for the Halteman property on N. Dietz Mill Road and the potential possibilities of other preservation opportunities.

C. PROGRESS OF 2013 OBJECTIVES

1. Since completion of the first half of 2013 is near, the BOS request a written one (1) page summary from each committee of the status of their specific objectives by the July 17th meeting. Also, a mid-year update from both the Solicitor and Engineer would be helpful.

Action Item: Summary and status report of YTD committee objectives to BOS by July 19th meeting.

Tom Neff inquired about the status of filling the Finance Committee vacancies.

D. FINANCIAL REPORTING

1. Barb Lynch provided a synopsis of the profit & loss budget reporting.
2. Jim Styer clarified how to read the profit & loss budget.
3. Barb Lynch requested Finance Committee to give more visibility to reimbursement funds.

ACTION ITEM REVIEW: Karen Landis summarized pending and new action items:

- 1) Fire Company Service Agreement – Marv McKown & Barb Lynch (6/19/13)
- 2) Joint Park Board Termination Agreement – Salford & Franconia Solicitor (6/19/13)
- 3) Sewer Capital Re-assessment – Karen Landis & Finance Committee (7/31/13)
- 4) Cressman Road drainage repairs – Doug Hedrick (8/31/13)
- 5) Whites Mill Bid package – Bursich Associates (6/19/2013)
- 6) Status summary of committee objective – All Committees (7/17/2013)

Tom Neff questioned the status of the request for a copy of PEMA/FEMA regulations that would deny reimbursement of emergency funds as a result of incomplete NIMS training. Barb Lynch explained elected official training responsibilities and provided a copy of the COPA Emergency Management Handbook for elected officials.

- 7) Country View Pump Station Dedication – Solicitor & Karen Landis (6/19/2013)
- 8) Schedule Hudak lease termination walk through – Doug & Wayne (6/30/2013)
- 9) Stray animal complaint contact animal control – Karen

PUBLIC COMMENT:

Bette Bleam questioned a vendor payment.

Tony Mielich questioned the Township Manager process, BOS responsibility and a possible revised permit process.

Barb Lynch reported on the joint meeting of BOS & Planning Commissions between Salford & Upper Salford which discussed Township inter-connectivity. Barb Lynch also reminded of the joint meeting (Open Space) scheduled for July with West Rockhill Township.

Bob Iannozzi clarified comments from previous meetings on solicitor billings.

Tom Neff responded and questioned Solicitor procedures related to monthly billing.

Harold Schell commented on understanding budgetary procedures.

Marv McKown reported on the unfortunate loss of a long time resident Linford Barndt. Mr. Barndt was honored in March 2013 with his sixty (60) year service award to Tylersport Fire Company.

ADJOURNMENT – There being no further business, **Motion 13-075** by Lynch, second by Styer adjourned the meeting at 8:27 PM. Motion carried 3 – 0.

APPROVED: JUNE 19, 2013

MOTION: 13-076

(TOWNSHIP SEAL)

BY: STYER

SECOND BY: LYNCH

VOTE: 3 - 0

