

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Regular Business Meeting

August 21, 2013

Chairman Barb Lynch called the meeting of the Board of Supervisors to order at 7:45 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
James B. Styer, Vice Chairman
Tom Neff, Supervisor
Robert Iannozzi, Solicitor

Karen Landis, Secretary
Doug Hedrick, Road Superintendent

ANNOUNCEMENT OF EXECUTIVE SESSION – Chairman Lynch advised Executive Session was held at 6:30 PM on matters of professional services/personnel.

At 7:00 PM a brief meeting with Chairman Lynch, Solicitor, Engineer, Road Superintendent and four (4) residents was held to discuss Barndt Road drainage issues.

CONSENT AGENDA – Chairman Lynch reviewed items 3a through 3e. Jim Styer explained Finance Committee recommendation to establish the Capital Reserve Funds as planned in the 2013 budget. **Motion 13-087** by Neff, second by Styer approved Consent Agenda. Motion carried 3 – 0.

PA TURNPIKE UPDATE:

- A. MEMO OF UNDERSTANDING** – Barb Lynch updated the use of Clump Road as a “car only” detour during Ridge Road turnpike bridge construction (March – November 2014). Turnpike has agreed to all recommendations from Township Engineer and Roadmaster related to this detour. A “draft” memo of understanding (MOU) from the Turnpike Commission was presented for BOS consideration. **Motion 13-088** by Lynch, second by Styer accepting MOU as provided and approve Clump Road as a “car only” detour during turnpike bridge construction. Tom Neff commented he was not comfortable with the Clump Road detour because the roads are not adequate to sustain that level of traffic and questioned speed limit enforcement. Barb Lynch added Clump Road is not adequate for the construction vehicle traffic currently using Clump Road for Turnpike construction. Part of the MOU removes the construction vehicle traffic from Clump Road and memorializes installation of temporary traffic signals and Opticom devices for emergency personnel, donation of Opticom devices at completion of project, line painting, and participation in cost of curb widening and tree removal. Motion carried 2 – 1. Tom Neff opposed.

SEWER STATUS UPDATE – Barb Lynch advised Solicitor in the process of negotiating payment plan agreement with another resident and continue to follow up with the few remaining residents on their plans for connection.

PROFESSIONAL SERVICES:

- A. SOLICITOR** – Bob Iannozzi reported changes have been made to the Fire Services Agreement which will be forwarded to the Fire Company for consideration, comments and approval.

Action Item: Barb Lynch to forward draft agreement to Fire Company for review; expected approval at September 18th BOS meeting.

COMMITTEE RELATED:

A. FINANCE COMMITTEE

- i. Procurement Policy – Jim Styer reported item #8 needs to be revised to reflect all contractors working for the township require a Certificate of Insurance regardless of the value of the project. Being administrative in nature – the policy will be revised. Bob Iannozzi recommended the insurance carrier also review for proper language.
- ii. Assessment rebate letters for payment plans were clarified and will be mailed with revised coupons and amortization schedules.
- iii. Sewer Quarterly Invoices – Finance Committee recommends quarterly invoicing be switched from tenant to property owner.
- iv. 2014 Budget Process plans to start in October.
- v. Reserve Funds were covered under consent agenda.
- vi. New Members – the two (2) new member terms were clarified Chris Eckhart (2014) and Jonathan Hill (2015).

B. PLANNING COMMISSION

- i. Barb Lynch advised of a minor lot line adjustment will be coming before the Board for approval.

C. OPEN SPACE COMMITTEE

- i. Barb McMonagle advised Drew Gilchrist will be attending the October 15th Open Space meeting to discuss DCNR grant possibilities.

D. PARK BOARD

- i. Tim Clemmer reported on the recent demolition of structures at 146 Ridge Road property, future development of a community park and possible re-location of tot lot.

Action Item: *Tim Clemmer to further discuss tot lot re-location with WB Homes, Park Board will present recommendations to BOS for consideration at September 4th meeting.*

ACTION ITEM REVIEW: Karen Landis summarized completed, pending and new action items:

- 1) Fire Company Service Agreement – FC review (9/18/2013)
- 2) Cressman Road drainage proposal/repairs – pending quotes (9/18/2013)
- 3) Revise Quarterly Sewer invoices – Karen (10/1/2013)
- 4) Tot Lot re-location/recommendation – Park Board (9/4/2013)
- 5) Barndt Road meeting – Solicitor to summarize discussion and apprise BOS at Executive Session (9/4/2013)
- 6) Temporary Parking at 145 Ridge – Public Works
- 7) Whites Mill Dam project – Barb Lynch discuss concerns with Bursich. Bursich to attend Executive Session for further discussion with BOS. (9/4/2013)

PUBLIC COMMENT:

Barb McMonagle questioned the future use of 145 Ridge Road property. Barb Lynch replied the BOS has not discussed the issue; Tom Neff reported his prior suggestion was to consider construction of a new township facility. Barb McMonagle requested any action necessary to enable additional temporary parking.

PROFESSIONAL SERVICES CONTINUED:

- A. ENGINEERING** – Due to notice that Bill Dingman will be leaving the engineering firm, Barb Lynch recommended a confirmation letter be sent to Bursich Associates advising of the projects to remain with Bursich and suggested the Whites Mill Dam project remain with Bill Dingman at his new firm. **Motion 13-089** by Lynch, second by Styer opening the topic of approving all engineering projects to remain with Bursich except the Whites Mill Dam project for discussion.

Tom Neff reminded as majority agreed in Executive Session, Bursich has been the Township Engineer for two years, township payments are written to the firm not the individual engineer, he believes Bursich has adequate personnel, professionally trained to review and are aware of township issues, and is against having 2 engineering firms working for the township which had been an issue in the past.

Barb Lynch replied she is confident Bursich can handle Township issues; her concern is the extensiveness of the Whites Mill Dam project in navigating the PEMA, FEMA, DEP, EPA, Army Corp of Engineers. This project is a very specialized project and believes it's in the best interest of the Township to not jeopardize this project and not be able to repair the Dam.

Tom Neff questioned if the other township engineering projects (ie., King Road, Cressman Road, Clump Road detour) are not that important and does not see Whites Mill Dam project having anything required over the competency level of Bursich Associates. Documentation related to this project should be on file at the current engineering firm that any trained professional engineer should be able to follow.

Barb replied the only difference in projects is the expertise to navigate through the entities to ensure the Township is awarded the funds to repair the dam.

Tom Neff requested input from Bursich President Scott Exley. Mr. Exley reported his firm serves at the pleasure of the Board of Supervisors. Tom Neff asked if the Whites Mill Dam project was exclusive to Bill Dingman's domain or does Bursich Associates have the ability, documents to follow through to project completion. Mr. Exley advised the specialized part of the project is being completed by O'Brien & Gere (Dam specialists) sub-consultants of Bursich Associates. Mr. Exley advised he unsure of concerns at hand, and would be happy to review with BOS what remains on the project and what was received from O'Brien & Gere and reminded it is the Bursich staff that is currently working on the project rather than a single engineer and requested the opportunity to discuss concerns prior to a final decision being made.

Tom Neff suggested tabling the issue until the Chairperson Lynch can articulate the concerns and afford Bursich Associates the opportunity to address the concerns.

Following comment and discussion, Barb Lynch called for a vote. Jim Styer suggested continuing the relationship with Bursich Associates with some consideration into the Dam project and proposed keeping the engineering services with Bursich with determination of Whites Mill Dam following further discussion with Bursich Associates. **Motion 13-089** by Lynch, second by Styer revised to approve keeping all engineering projects (excluding Whites Mill Dam) remain with Bursich Associates, assignment of Whites Mill Dam pending discussion with relevant parties. Motion carried 2 – 0. Tom Neff abstained.

Action Item: *Chairman Lynch to meet with Scott Exley and Bursich Associates staff to discuss Whites Mill Dam project and concerns, written report to BOS and Bursich to attend the September 4th Executive Session to discuss capabilities why and/or why not.*

Action Item: *Confirmation letter of understanding of engineering services to be mailed to Bursich Associates.*

PUBLIC COMMENT CONTINUED:

Marv McKown commented on logically putting the burden on Bursich Associates to determine if they feel they are capable of handling the Whites Mill Dam project.

Michael Shinnors commented and inquired about a complaint originally filed in December 2012 regarding possible building rentals on Camp Green Lane Road for automobile storage. Tom Neff emphasized to the BOS that the location of this property is in close proximity to Ridge Valley Creek which is a high quality water source for the community.

ADJOURNMENT – There being no further business, **Motion 13-090** by Lynch, second by Styer adjourned the meeting at 8:55 PM. Motion carried 3 – 0.

APPROVED: SEPTEMBER 18, 2013

MOTION: 13-091 BY: LYNCH SECOND BY: STYER VOTE: 3-0

(TOWNSHIP SEAL)

