

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Regular Business Meeting

October 23, 2013

Chairperson Barb Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
James B. Styer, Vice Chairman
Tom Neff, Supervisor
Robert Iannozzi, Solicitor

Karen Landis, Secretary
Wayne Mensinger, Zoning Officer
Doug Hedrick, Road Superintendent

CONSENT AGENDA – Barb Lynch reviewed items 2a through 2d. Tom Neff commented on previous legal billing process and was pleased to see only billing for one (1) solicitor on the September legal invoices, commended and thanked the Solicitor. Jim Styer inquired about approving the King Road stabilization repairs. Since the Engineer memo was just received on Monday, the BOS would like to review, evaluate and discuss at the November 6th meeting for decision. **Motion 13-098** by Styer, second by Lynch approved Consent Agenda. Motion carried 3 – 0.

SEWER STATUS UPDATE – Barb Lynch reported one (1) additional property has been SEO tested and certified exempted – documents have been circulated to BOS.

Jim Styer inquired about any outstanding issues with the sewer capital rebate process and revising the quarterly billing from tenant to property owner.

PROFESSIONAL SERVICES - Nothing to Report.

COMMITTEE RELATED:

A. FINANCE COMMITTEE –

- i. **MANAGEMENT REPRESENTATION LETTER** – Jim Styer explained the purpose of this letter to the Auditor regarding annual audit. **Motion 13-099** by Styer, second by Lynch approving the Management Representation Letter to Bergey Yoder & Associates. Motion carried 3 – 0.
- ii. **2012 AUDITED FINANCIAL STATEMENT** – Finance Committee has thoroughly reviewed the draft financial report and recommends approval. **Motion 13-100** by Styer, second by Lynch approving 2012 Financial Statement. Motion carried 3 – 0.

ACTION ITEM REVIEW: Karen Landis summarized completed, pending and new action items:

1. Ordinance Codification – Karen to check with Barb McMonagle on any necessary actions from regional Planning Commission.
2. American Tower Proposal – Finance Committee to review again at November meeting and provide recommendation to BOS (11/20/2013).
3. MS4 Implementation Plan (draft) circulated to BOS for review (11/6/213).
4. King Road stabilization repairs – further discussion (11/6/2013)
5. 2014 Preliminary Budget (11/20/2013).

Jim Styer questioned complaints on sewer billing and King Road pot holes. Doug Hedrick advised pot holes are temporarily fixed. Doug will attend a seminar and present recommendation on dirt and gravel roads program. Tom Neff questioned timeframe for King Road repairs – Doug advised approximately 6 months.

Barb Lynch advised a pre-requisite for qualifying for the dirt and gravel road program is for the Road master to attend a two (2) day course. **Motion 13-101** by Lynch, second by Styer approving Doug to attend. Motion carried 3 – 0.

6. Dirt & Gravel Roads program/recommendation – Doug Hedrick (12/4/2013).

Barb Lynch inquired about the status of Turnpike expense reimbursement. Karen advised invoices have been pulled and are ready for submission; however there are additional expenses to be incurred shortly and was going to combine. Barb requested invoices be submitted as is.

7. Turnpike reimbursement – Karen Landis (11/6/2013).

PUBLIC COMMENT:

Jim Myers questioned if there was a record of supervisor discussion(s) from previous years with Camp Green Lane regarding “sound proof” curtains surrounding a building. A suggestion was to file a Right to Know request to determine if records exist.

Tom Neff commented on photos of potential mold specimens at the township building and post office and recommended once the results are returned that Doug contact a contractor to determine the degree of infestation. Felt we’re responsible to both employees, tenants and public health concerns.

Jim Styer appreciated concern, agreed need to be conscience of environment and assumed the expenses incurred were paid personally by Mr. Neff because these expenses were not approved at supervisor level.

Barb Lynch questioned the date of testing, costs of kit, results and wondered why this was the first time the BOS heard about this.

Carol Casper commented on the size of the Township, mainly residential and felt a new township building on the backs of the residents is irresponsible.

ADJOURNMENT – There being no further business, **Motion 13-102** by Lynch, second by Styer adjourned the meeting at 8:05 PM. Motion carried 3 – 0.

APPROVED: NOVEMBER 6, 2013

MOTION: 13-103 BY: STYER SECOND BY: LYNCH VOTE: 2 - 1

(TOWNSHIP SEAL)

