

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Work Session Meeting

November 6, 2013

Chairperson Barb Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
James B. Styer, Vice Chairman
Tom Neff, Supervisor
Robert Iannozzi, Solicitor

Karen Landis, Secretary
Wayne Mensinger, Zoning Officer
Doug Hedrick, Road Superintendent

MCPC CONTRACT – Barb Lynch introduced Jean Holland, Community Planner (Montgomery County Planning Commission) and explained the current planning assistance contract which is scheduled for renewal. Jean Holland commended working with Township committee's and Planning Commission and explained some of the recent projects worked on over the past 3 years. Jim Styer questioned Exhibit C (Contract Costs) and confirmed how services were utilized. Barb Lynch commented on interest in conducting joint meetings with the PC & BOS, if other municipalities conduct similar joint meetings, and suggested the Board consider these joint meetings for 2014. Barb McMonagle commented on Jean's expertise and the benefit not only to the Township Planning Commission but also Parks and Open Space committees.

CONSENT AGENDA – Barb Lynch reviewed items 3a and 3b. **Motion 13-103** by Styer, second by Lynch approved Consent Agenda. Motion carried 2 – 1. Tom Neff questioned legal billing services on October invoices.

MS4 IMPLEMENTATION PLAN – Barb Lynch advised the Engineer has been working with Township Staff with regard to understanding and compliance of MS4 implementation plan. Question was raised regarding the consortium that was formed to prepare the necessary documents for everyone. Further discussion on how best to implement this plan for compliance, Engineer to review for BOS approval, identify appropriate staff for necessary assignments and deadlines for completion.

Action Item: *Bursich Associates to review "draft" implementation plan, further discuss and identify assignments with Karen and Doug.*

SEWER STATUS UPDATE – Nothing to Report.

PROFESSIONAL SERVICES – Nothing to Report.

STREAMBANK EROSION ALONG KING ROAD: In response to the Bursich memo, Doug Hedrick felt we should proceed with the Schuylkill River Restoration Fund Grant option. Jim Styer and Barb Lynch questioned the actual plan. Jim Styer inquired if the Engineer could rank the effectiveness of the identified alternatives. Barb Lynch reminded we need to identify what if anything really needs to be addressed. Following discussion it was determined that Road Superintendent meet with Engineer to further identify.

Action Item: *Doug Hedrick to measure erosion, how much erosion over what period of time, determine best solution, costs, then which funding option.*

Tony Mielich commented the first item to identify is the cause of erosion then corrective measures.

2014 DRAFT BUDGET: Preliminary “draft” budget was circulated to BoS for initial review, Finance Committee to further review at November 12th meeting and present a preliminary budget for approval consideration at November 20th BoS meeting.

ACTION ITEM REVIEW: Karen Landis summarized completed, pending and new action items:

1. Barndt Road – Options costs identified (Doug Hedrick) – 11/20 Executive Session
2. American Tower Proposal – Finance Committee review (November 12th)
3. MS4 Implementation Plan – Further discussion with Engineer
4. King Road – Measure erosion (11/20)
5. 2014 Preliminary Approval – (11/20)
6. Turnpike Reimbursement – Complete

Barb Lynch inquired if Fire Company was set up for the new year transition.

Tom Neff inquired about the status of the Employee Handbook review/distribution to employees and the status of 2012 Employee Evaluations. Jim Styer advised compilation of employee evaluations was completed and will implement a process to ensure completion in the future.

7. Distribute Handbook to all employees – Karen Landis

PUBLIC COMMENT:

Barb McMonagle questioned the status of the Whites Mill Dam repairs timeline.

Wayne Mensinger commented on the Turnpike agreement to purchase property on S. Dietz Mill Road. Barb Lynch advised the Turnpike is working directly with the property owner in this situation – no Township involvement.

Barb Lynch reported mold test analysis have been received and no unusual mold exists.

ADJOURNMENT – There being no further business, **Motion 13-104** by Styer, second by Lynch adjourned the meeting at 8:20 PM. Motion carried 3 – 0.

APPROVED: NOVEMBER 20, 2013

MOTION: 13-106 BY: LYNCH SECOND BY: STYER VOTE: 3 - 0

(TOWNSHIP SEAL)

