

# SALFORD TOWNSHIP BOARD OF SUPERVISORS

## *Regular Business Meeting*

November 20, 2013

Chairperson Barb Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

**Barb Lynch**, Chairman  
**James B. Styer**, Vice Chairman  
**Tom Neff**, Supervisor  
Robert Iannozzi, Solicitor

Karen Landis, Secretary  
Wayne Mensinger, Zoning Officer  
Doug Hedrick, Road Superintendent

**ANNOUNCEMENT OF EXECUTIVE SESSION** – Barb Lynch advised Executive Session was held at 7:00 PM regarding the Barndt Road options. Doug Hedrick summarized Option #4 as recommended per Bursich memo dated 11/15/2013 leaving the road as is. **Motion 13-105** by Lynch, second by Styer authorizing Solicitor to draft letter to the affected residents advising of decision. Motion carried 3 – 0.

**MS4 PUBLIC PARTICIPATION** – Barb Lynch explained the permit requirement of which includes public education and participation. Agenda coverage satisfies one of the annual requirements. Barb announced to the public that if anyone observes anything that doesn't look right, feel free to contact the Township or Road Superintendent and at least ask a question.

**CONSENT AGENDA** – Barb Lynch reviewed items 4a through 4c. Jim Styer inquired about public works expenses qualifying for payment from liquid fuels funds. Tom Neff commented on check #5068 paying solicitor billing from October. Solicitor clarified invoice and explanation of actions billed. Barb Lynch reiterated the Township employees the legal firm not an individual solicitor. There being no further comment or questions, **Motion 13-106** by Lynch, second by Styer approved Consent Agenda. Motion carried 2 – 1. Tom Neff opposed item 4A only.

**SEWER STATUS UPDATE** – Nothing to Report.

### **PROFESSIONAL SERVICES**

- A. WHITES MILL DAM BID** – Barb Lynch reported on the status of bid documents reviewed by both Engineer and Solicitor, and the 2 permits which have been applied for but not yet received. Additionally, we are under time constraints from PEMA/FEMA to get this work completed. The intention is to begin construction after February 1, 2014 and should take approximately 5 months to complete. **Motion 13-107** by Lynch, second by Styer authorizing Township Engineer to advertise Invitation to Bid for Whites Mill Dam repairs. Motion carried 3 – 0.

**KING ROAD STREAM BANK EROSION** – Doug Hedrick reported on concerted effort with Bursich Associates in an attempt to quantify the amount of erosion which will be reviewed monthly following significant rain events. Once determined, plans will be submitted for review and possible grant funding Schuylkill River Restoration Fund. Jim Styer questioned projected costs and whether the project would be funded in total. Doug estimated repairs to cost \$40,000 - \$50,000 of which 25% may need matching funds.

**Action Item:** *Continue to monitor erosion.*

**COMMITTEE RELATED:**

**A. FINANCE COMMITTEE –**

- i. **PRELIMINARY 2014 BUDGET** – Barb Lynch announced the preliminary budget as presented reflects no tax increase. Jim Styer explained the Finance Committee principal is a no deficit budget, provided an overview of operating income and expenses and some of the proposed highlights to be considered in the 2014 budget. Discussion was held on the certain expense line items and justification related to a Township Manager position. **Motion 13-108** by Lynch, second by Neff approved **Resolution 13-1672** approving the preliminary 2014 budget for advertisement with Township Manager salary removed from administration operating expense and shown as surplus. Motion carried 3 – 0.

**ACTION ITEM REVIEW:** Karen Landis summarized completed, pending and new action items:

1. American Tower Proposal – Finance Committee, solicitor input. (12/18/2013).
2. Further discussion of MS4 Implementation Plan (12/4/2013).
3. Letters of intent to Barndt Road residents – Solicitor (11/27/2013)
4. Advertise Whites Mill Dam bid – Engineer (11/27/2013)
5. King Road erosion plan – Public Works (2/1/2014)

**PUBLIC COMMENT:**

On behalf of the Park Board, Frank Jarrett thanked the Finance Committee and Board of Supervisors for approving the preliminary budget transferring reserve funds to be used for future capital expenses of the Park Board.

**ADJOURNMENT** – There being no further business, **Motion 13-109** by Lynch, second by Styer adjourned the meeting at 8:25 PM. Motion carried 3 – 0.

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**APPROVED: DECEMBER 4, 2013**

**MOTION: 13-110 BY: STYER SECOND BY: LYNCH VOTE: 3 - 0**

**(TOWNSHIP SEAL)**

