

Salford Township
Finance Committee
April 14, 2015
Summary

1. Participants: CEckhardt, JHill, GWitmayer, TWilliamson, KLandis, JStyer.
2. Prior Meeting Summary: Distributed shortly after previous meeting. No revisions.
3. March Financial Report: Reviewed report. Several questions about the summary sheet and the way in which it tied to the individual fund reports. Karen will do some research to ensure the accuracy. The main items were "due to" and "due from" amounts between Funds. Karen uses the summary sheet as an accuracy check, but others find it difficult to understand.
4. Fee Schedule: After reviewing the fees of adjacent and nearby townships, the consensus was that the Land Development and Subdivision fees should be similar to the surrounding municipalities which provided a more accurate representation of the Salford professional costs.

Recommended that in addition to the changes recommended at the last meeting the follow, the Committee would like to make the following recommendations:

- a. Change "Review Escrow" to "Professional Services Escrow"
 - b. Add to both, "Additional escrow amount may be required based on the required public improvements and professional fees estimated by the Township Engineer.
 - c. Change the Land Development Non-Residential Base fee to \$500 plus \$150 per 1000 square feet.
 - d. Fee changes would become affective for any new applications for Land Development and/or Subdivision.
5. Sewer EDU's: Request was made by a Supervisor to consider buying the additional 61 EDU's, reserved by the FSA for Salford if the FSA would be amenable to change the operating agreement. After lengthy consideration, it was agreed that, regardless of the agreement with the FSA, debt would be incurred to buy the additional EDU's which would increase the cost to the Salford users which would not be beneficial to Salford users and could not be recommended.
 6. Reserve Funds: It was agreed to wait to mid-year to determine the projected surplus and reserves that might be needed. Recommended that the funds expended for office renovations be paid from the Facilities Reserve Fund.
 7. Retirement Plan for Employees: No information was available yet regarding the options offered by Pennsylvania for municipal employees.
 8. Security in the WB Homes Development: Concern was raised about the need for increased security in the development due to continued incidents of ATV misuse causing property damage and speeding cars on the main streets. Recommended that inquiries be made to the Home Owners Associations regarding the need for better security. Recommended that inquiries be made to the adjacent municipalities to determine if any type of shared service would be available at an affordable cost. The consensus was that a fully staffed police force was not necessary and would be prohibitively expensive.
 9. Next Meeting: Tentatively May 18, 7:30. Jim will poll the members to determine any conflicts and confirm the date.