

Salford Township
Finance Committee
June 9, 2015
Summary

1. Participants: TClemens, CEckhardt, JHill, GWitmayer, TWilliamson, KLandis, JStyer.
2. Prior Meeting Summary: Distributed shortly after previous meeting. No revisions
3. May Financial Report: Several items were noted:
 - a. The Liquid Fuel funds have not been used significantly to date. It is understood they will be used for the larger paving projects.
 - b. Total income is running about \$100,000 ahead of budget due primarily to tax revenue in May.
 - c. Total expenses are lower than budget by about \$30,000 – 44% of annual budget
 - d. Legal services are 21% of the annual budget
 - e. Engineering services are 7% of the annual budget (net of reimbursements)
 - f. The current balance in the Sewer Operating Fund will be depleted by the June payment.
 - g. \$234,325 is due from FEMA for the Whites Mill dam repairs.
4. Cell Tower proposals: Plan to complete the final analysis at the next meeting and send a recommendation to the BOS for their July meeting.
5. Revised Fee Schedule: Reviewed the issue of whether the ST escrows were similar to the surround townships and found that they were. The “weight limit” fee was discussed and the Committees opinion was that if the fee is not defined and supported by an ordinance or state law, it should not be included. The Committee recommended approval of the fee schedule.
6. MCPC Proposal to Digitize the Ordinances: It was recognized that to upload all township ordinances to the new website to provide access to the residents, all ordinances had to be in a digital format. The MCPC proposal will accomplish that task and also improve the organization of the ordinances for better the accessibility. The Committee recommended approval.
7. Sewer Issues: The following were noted, based on the YTD reports:
 - a. Several property owners have not repaid their loans and the Committee recommended that liens be placed on properties with overdue sewer loan payment by 6 months or more.
 - b. Several property owners are \$500, or more, overdue on the sewer operating quarterly payments. Karen is working to collect the funds.
 - c. Five property owners plan to connect this summer. There are several property owners that have been unresponsive regarding their connections, and the Committee recommended that the engineer be requested to determine if the properties the septic systems were functioning correctly.
 - d. When the property connections were inspected, the failed system was required to be rendered inoperable or destroyed. The engineer did not determine if the failed system was destroyed. If they are being used, it becomes a storm water issue and the Township is responsible to ensure all failed systems were destroyed. The Committee’s view was that it was the responsibility of the engineer to inspect and report any failed systems that were not destroyed. The Committee requested Jim/Karen to investigate and contact the engineer to better understand the reasons for the failure to do a complete inspection.
8. Next Meeting: Tues, July 14, 7:30. The draft audit for FY14 will be presented by the audit firm.