

Salford Township  
Finance Committee  
March 10, 2015  
Summary

1. Participants: TClemens, JHill, GWitmayer, KLandis, JStyer.
2. Prior Meeting Summary: Distributed. No revisions.
3. February Financial Report: Reviewed report. No significant issues.
4. Township Office Renovations: Reviewed drawings and proposal from Tim Clemmer. Recommended that the BOS consider next step with the costs not to exceed \$2000.
5. Cell Tower proposals: Requested that the proposals be reviewed by firm familiar with similar proposals to ensure maximum amount and terms conditions. Preference was to accept a "buyout" instead of long term agreement due to the uncertainty related to cell tower use over the long term. Needs to be resolved for next meeting.
6. Fee Schedule: Recommended the BOS consider reducing the initial fees for subdivision and land development projects to \$500 and requiring an escrow of \$2500 which is more closely aligned with neighboring townships and which guarantees reimbursement of professional fees and prevents the Township from bearing the cost of special projects. Recommended that all fees and escrows be paid when the application is submitted and that expenses incurred for professional review only be after all fees have been paid.
7. UEA proposal: Proposal to review energy usage costs to identify cost savings was not considered to be beneficial for small users like the Township.
8. Security: Concern was raised regarding the adequacy of the current security arrangement with the PASP particularly related to new housing project and the reports of vandalism in the neighborhood and public parks. While it was recognized that the current situation might not justify added security, emphasized the need to plan ahead for the increased cost of improved security in the event it becomes necessary.
9. Office Workload: Concern was raised about whether the current office staffing was adequate due to the increased work load related to the provision of more effective services to the residents, especially related to sewer system operation, website updates, and the efforts keep the residents better informed of activities/situations affecting them.
10. Next Meeting: Tuesday, April 14, 7:30 pm.