

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Work Session Meeting

July 6, 2016

Chairman Barb Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
Nate Yothers, Vice Chairman
Jim Styer, Supervisor
Stephen P. Imms, Jr., Esquire

Karen Landis, Secretary
Doug Hedrick, Road Superintendent
Wayne Mensinger, Zoning Officer

ANNOUNCEMENT OF EXECUTIVE SESSION – was held at 6:45 PM regarding personnel matters. Going forward, the zoning tasks will be split – Wayne will be responsible for permits, Curt will handle complaints.

PUBLIC COMMENT:

Bette Blean inquired about an update on the Anderson sewer connection – Barb Lynch advised Mr. Anderson was invoiced for professional services, but has not yet paid.

APPROVAL OF JUNE 15TH MINUTES – Motion 16-097 by Styer, second by Yothers – motion carried 3 – 0.

APPROVAL OF ACCOUNTS PAYABLE INVOICES – Motion 16-098 by Yothers, second by Lynch and Styer – motion carried 3 – 0.

OLD BUSINESS:

- A. **CODIFICATION REVIEW UPDATE:** – Solicitor provided and reported on memorandum regarding the review of non-land use ordinances for codification. Motion 16-099 by Lynch, second by Styer accepting General Code recommendations and prepare memo requesting recommendations from Engineer, Planning Commission and Road Superintendent regarding applicable ordinances. Motion carried 3 – 0.
- B. **OPEN ZONING PERMITS:** – Zoning Officer has made significant progress in closing aged zoning permits – some remain open for various reasons. Brief discussion was held on Section 290-9 (manuscript) or Section 302 (zoning ordinance) requiring building code permit approval prior to issuing a zoning permit.
- C. **POTENTIAL SEWER/WATER SHUTOFF PROCEDURES:** – samples of shutoff procedures were obtained from surrounding municipalities. Will request a sample “water shut off agreement” from North Penn Water Authority for Solicitor review and discussion at August 3rd meeting.

- D. **PLANNING COMMISSION VACANCY** – Tabled until July 20th meeting; waiting recommendation from Planning Commission.

NEW BUSINESS: NONE.

NEXT MEETING (JULY 20TH) AGENDA:

- a. Approve Country View Dedication
- b. FY15 Audit – Assessment, Management Letter, Internal Controls
- c. Appoint Vacancy – Planning Commission
- d. PA Turnpike Acquisition (August 3)
- e. Review Water Shutoff Agreement (August 3)
- f. Township Building/Post Office (September)

PUBLIC COMMENT: NONE.

ADJOURNMENT – There being no further business, **Motion 16-100** by Lynch, second by Styer adjourned the meeting at 8:15 PM. Motion carried 3 – 0.

APPROVED: JULY 20, 2016

MOTION: 16-102 BY: STYER SECOND BY: YOTHERS VOTE: 3 - 0

(TOWNSHIP SEAL)

