

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Work Session Meeting

August 3, 2016

Chairman Barb Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
Nate Yothers, Vice Chairman
Jim Styer, Supervisor
Stephen P. Imms, Jr., Esquire

Karen Landis, Secretary
Doug Hedrick, Road Superintendent
Wayne Mensinger, Zoning Officer

PUBLIC COMMENT:

Barb McMonagle commented she and Mark Freeborn have begun to meet to review the land use editorial analysis for ordinance codification.

APPROVAL OF JULY 20TH MINUTES - Motion 16-107 by Styer, second by Lynch – motion carried 3 – 0.

APPROVAL OF ACCOUNTS PAYABLE INVOICES - Motion 16-108 by Styer, second by Lynch – motion carried 3 – 0. Jim Styer inquired about paving invoices. Correction to check #6927 updated 8/4/2016.

OLD BUSINESS:

- A. **2015 AUDITED FINANCIAL STATEMENT** - was reviewed by both Finance Committee and the BOS discussed the management letter with auditor (Greg Ede) at July 20th meeting. **Motion 16-109** by Styer, second by Lynch approved the 2015 audited financial statement as presented by Styer Associates. Motion carried 3 – 0.
- B. **OUTSTANDING SEWER ISSUES:** - Written status update was provided regarding connections, quarterly delinquencies and draft shut off agreement. Numerous letters have been sent regarding the following:
 1. **CONNECTIONS** - Written letter(s) from Solicitor sent April 14, 2016 regarding failure to connect with a completion deadline of July 6, 2016. Following discussion, Solicitor recommended filing complaint action to common pleas court to compel connection. Solicitor will draft individual letters to residents notifying of intent to file on August 15th.
 2. **QUARTERLY DELINQUENCIES** - Delinquent letters from Solicitor were sent April 14, 2016 that account must be brought current by May 15, 2016. Some progress has been made however \$3,500 remains delinquent past 90 days. Reminder letters sent August 10, 2016 advising of process to authorize NPWA to begin shut off procedures at August 17th meeting.

3. **WATER SHUT OFF AGREEMENT** – draft agreement from NPWA was presented for review. BOS consider adoption of agreement at August 17th meeting.
- C. **CELL TOWER NEGOTIATIONS:** – Solicitor recommended following direction of Steel in the Air proposal and wait for further action from cell tower companies.
- D. **PA TURNPIKE ACQUISITION** – Solicitor advised still waiting for further response from PA Turnpike Commission.
- E. **PLANNING COMMISSION VACANCY** – Barb Lynch recommended appointing Daniel Harrell to fill the PC vacancy and appoint Kate Croll as alternate. Discussion was held on the level of interest and the skill set of both candidates. **Motion 16-110** by Lynch, second by Styer approved Daniel Harrell to fill vacant position and Kate Croll as alternate position. Motion carried 2 – 1. Jim Styer opposed.
- F. **BOS SECURE PORTAL** – Karen provided an update on establishing a secure portal on the website.

NEW BUSINESS:

- A. **WRITTEN FRAUD POLICY** – draft document provided by auditor. To be completed and considered for approval at August 17th meeting.
- B. **RESPONSE TO MR. WESTERMAN** – discussion held on responding to resident displeasure regarding adoption of floodplain ordinance.

NEXT MEETING (AUGUST 17TH) AGENDA:

- a. Consider approval of Written Fraud Policy
- b. Consider approval of NPWA Shut off Agreement
- c. Codification Review Update:
 - a. Non-Land Use Recommendations – Engineer & Road Superintendent
 - b. Zoning, SD, LD – Planning Commission

PUBLIC COMMENT:

Marv McKown commented on providing just facts and sequence in response letters to residents.

ADJOURNMENT – There being no further business, **Motion 16-111** by Yothers, second by Lynch & Styer adjourned the meeting at 8:45 PM. Motion carried 3 – 0.

APPROVED: AUGUST 17, 2016

MOTION: 16-112

BY: STYER

SECOND BY: YOTHERS

VOTE: 3 - 0

(TOWNSHIP SEAL)

