

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Work Session Meeting

January 3, 2018

Chairman Barb Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
John Baker, Vice Chairman
Jim Myers, Supervisor

Karen Landis, Secretary
Road Superintendent
Wayne Mensinger, Zoning Officer
Curt Klingerman, Zoning Officer
Stephen Imms, Jr. Solicitor

PUBLIC COMMENT: None.

APPROVAL OF DECEMBER 6TH MINUTES - Motion 18-020 by Baker, second by Myers – motion carried 3 – 0.

APPROVAL OF JANUARY 2ND MINUTES - Motion 18-021 by Baker, second by Myers – motion carried 3 – 0.

APPROVAL OF ACCOUNTS PAYABLE INVOICES & INTER-FUND TRANSFERS - Motion 18-022 by Baker, second by Myers – motion carried 3 – 0.

OLD BUSINESS:

- A. ZONING OFFICER APPOINTMENT** – Solicitor advised this appointment is not necessary annually.
- B. 2018 FEE SCHEDULE** – John Baker commented on some fees being way to high specifically “change of zoning” and “escrow” requirement for minor subdivisions and land development. Discussion was held on escrow requirements and the BOS having the ability to consider a waiver on a case by case basis. Bette Blean commented on criteria guidelines for considering waivers. **Motion 18-023** by Baker, second by Myers approving **Resolution 18-1801** establishing the 2018 Fee Schedule. Motion carried 3 – 0.
- C. FINANCE COMMITTEE APPOINTMENTS** – Barb Lynch reported solicitor confirmed following suggestion to possibly put Finance Committee on hold for a period of time – same mechanism to establish committee would be the same mechanism to put on hold. The Finance Committee has not always been in place and was established due to the unfortunate circumstances; both Barb Lynch and John Baker feel the BOS has lost touch of financial responsibilities and 1) should begin to assume responsibility again and 2) surrounding municipalities do not have a Finance Committee. Jim Myers commented that the BOS could redirect or limit the scope of work if necessary. Solicitor reported on the term and duties as listed in the bylaws of the committee. Going forward road projects/budget should be reviewed in length with the BOS. Since there are no

items from BOS delegated to Finance Committee it was decided to have the BOS assume fiduciary responsibility and keep the committee in place for the time being. The BOS has requested the Finance Committee attend Executive Session on January 17th for further discussion.

D. WHITES MILL PROPERTIES – Erin McCormick (Natural Lands Trust) will attend the January 17th meeting to discuss benefit of properties, financing and grant opportunities.

E. FIRE ARM DISCHARGE – Jim Myers reported on an email and letter received from Civil Rights Defense Firm noting consideration of a firearm discharge ordinance in violation of Article 1, Section 21 of the Pennsylvania Constitution. Solicitor reported on where and what can and cannot be regulated and discussion continued on regulating “discharge” of firearms. Since municipalities cannot regulate that which the state already regulates it was discussed about property owners aggrieved should pursue with court as a private nuisance.

NEW BUSINESS:

A. DEPUTY TAX COLLECTOR(S) – Motion 18-024 by Lynch, second by Myers appointing Barbara Klingerman as Deputy Tax Collector to Barb McMonagle. Motion carried 3 – 0. Motion 18-025 by Baker, second by Lynch appointing Barb McMonagle as Deputy Tax Collector to finish any of Carol Casper’s responsibilities. Motion carried 3 – 0.

B. DISPOSAL OF OLD RECORDS – Motion 18-026 by Lynch, second by Baker approving **Resolution 18-1802** disposing of old records in accordance with state records retention plan. Motion carried 3 – 0.

C. 2018 FIRE POLICE SPECIAL EVENTS – John Baker inquired about worker’s comp liability risk. Motion 18-027 by Lynch, second by Myers approving Resolution 18-1803 approving Tylersport Fire Police activities for 2018. Motion carried 3 – 0.

D. CAPITAL RESERVE TRANSFERS – tabled until further discussion with Finance Committee on January 17th.

PUBLIC COMMENT:

Marv McKown commented on BOS discussion regarding escrow requirement of fee schedule and feels all costs should be paid for by the applicant; however, he commended the BOS on if a waiver is granted it would be on a informed decision.

Barb McMonagle suggested a tier level for escrow requirement based on subdivision/land development size.

Barb McMonagle commented on the expertise, data gathering and time involved of Finance Committee.

Frank Jarrett suggested considering a special escrow fee.

Curt Klingerman reported on the pre-construction meeting held with the PA Turnpike and contractor R.A. Pierson. Both the turnpike and contractor request to put two (2) temporary office trailers on the vacant lot at 129 Clump Road. Curt explained and asked the BOS to consider temporary use and impervious coverage waiver.

ADJOURNMENT – There being no further business, **Motion 18-028** by Lynch, second by Baker adjourned the meeting at 9:40 PM. Motion carried 3 – 0.

APPROVED: JANUARY 17, 2018

MOTION: 18-029 BY: BAKER SECOND BY: MYERS VOTE: 3 - 0

(TOWNSHIP SEAL)

