

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Work Session Meeting

March 2, 2016

Chairman Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
Nate Yothers, Vice Chairman
Jim Styer, Supervisor
Stephen P. Imms, Jr., Esquire

Karen Landis, Secretary
Doug Hedrick, Road Superintendent
Wayne Mensinger, Zoning Officer

ANNOUNCEMENT OF EXECUTIVE SESSION – was held at 6:30 PM on real estate matters and potential township building renovations.

PUBLIC COMMENT – None.

APPROVAL OF FEBRUARY 17TH MINUTES – Motion 16-057 by Yothers, second by Styer – motion carried 3 – 0.

APPROVAL OF ACCOUNTS PAYABLE INVOICES – Jim Styer questioned a few invoices. Motion 16-058 by Yothers, second by Styer – motion carried 3 – 0.

APPROVAL OF 2016 ROAD BIDS – bids were received from two (2) contractors for equipment rental and oil and chip. Doug Hedrick recommended accepting bids as presented for 2016 projects. Motion 16-059 by Lynch, second by Yothers – motion carried 3 – 0.

OLD BUSINESS:

- A. **POST OFFICE LEASE & TOWNSHIP BUILDING RENOVATIONS** – Township residents Warren Taylor (Architect), Tim Clemmer (Engineer), and Bob Musselman (Contractor) met with BOS in Executive Session. Barb Lynch reported they discussed variations to original building renovation plan, pole building is not usable, future of post office lease. Warren and Tim will revise plans to reconfigure current administrative area – Barb Lynch will be in contact with Post Office regarding lease renewal. Additional information to follow in May 2016.
- B. **PA TURNPIKE ACQUISITION/APPRaisal** – Barb Lynch reported on original PTC acquisition request, currently the only property of interest is a portion of the maintenance garage property on Badman Road. Comparing appraisals have been received from both independent appraiser and PTC appraiser. Solicitor advised of next steps – Barb Lynch will speak with PTC representative, Solicitor will send inquiry to Keystone Acquisitions regarding appraisal value.

C. **PARK BOARD PROJECTS/TIMELINES** – Park Board submitted detailed projects and timelines for Tylersport Park improvements. Frank Jarrett reported the timeline is very aggressive and explained the recommended projects that the BOS approve purchase orders to move forward and begin work on the following:

1. Basketball Courts (April)
2. Move Playground Equipment (May)
3. Erect Picnic Pavilion (June – July)
4. Finish Walking Path (August – September)
5. Grade Soccer Field (Fall)

Doug Hedrick commented on moving the existing playground equipment.

D. **CODIFICATION PROCESS** – for non-land use was discussed. Solicitor recommended the BOS, office staff and solicitor begin the review process. Solicitor to provide outline recommendation to BOS at March 16th meeting.

E. **SEWER STATUS UPDATE** – another update on the outstanding sewer issues was provided. Jim Styer reported on Finance Committee recommendation to consider credit card payment option for ease of payment and also resolve quarterly delinquencies. Nate Yothers questioned proof of abandonment rather than signed letter. Actual abandonment of on lot system was discussed. Barb Lynch to contact Bill Dingman regarding abandonment issue. Discussion on giving permits in progress until August-September timeframe for compliance. In an effort to resolve outstanding issues, Solicitor to send enforcement letters to 1) outstanding quarterly delinquencies, 2) permits in progress with deadline date, and 3) abandonment letters.

NEW BUSINESS:

A. **FSA RATE INCREASE** – Franconia Sewer Authority (FSA) advised of \$5.00 per quarter rate increase effective 4/1/2016. Solicitor reported on review of inter-municipal agreement and discussion on potential restructure options. BOS discussed passing the increase on to residents or absorbing by General Fund and/or reducing township administrative fee. Discussion held on the billing inequity among the 2 sewer districts (A & B), while sewer district A (VCR) does not utilize the Country View Pump Station. Barb Lynch requested Finance Committee analyze the potential rate adjustment given the \$15,000 annual pump station expense billed solely to sewer district B (CV development).

B. **RIDGE ROAD TEMPLE – FIELD CHANGES** – Township Engineer advised developer submitted minor revisions for the LQBT Project consisting of modifications to the proposed sidewalk, front yard swale, and elimination of the parking landscape islands. Discussion held on process for review of change requests; Solicitor reported on his review of the change request. All future changes to be considered at BOS level. **Motion 16-060** by Styer, second by Yothers approved minor field changes. Motion carried 3 – 0.

- C. **NEWSLETTER IDEAS** – Barb Lynch proposed beginning township newsletter process again either annually or semi-annual. Jim Styer questioned who would write and approve the content and/or use of electronic newsletter via website. Committee chair persons to provide potential content items to BOS at May 4th meeting.

NEXT MEETING (MARCH 16TH) AGENDA:

- a. Codification Review (non-land use) process
- b. FSA Rate Increase
- c. Sewer Letters to residents
- d. Zoning Improvements (April 6)
- e. Retirement Program Representative (April 6)
- f. Status of Floodplain Ordinance (April)

PUBLIC COMMENT:

Marv McKown inquired about including Fire Company in the newsletter content.

ADJOURNMENT – There being no further business, **Motion 16-061** by Styer, second by Yothers adjourned the meeting at 9:15 PM. Motion carried 3 – 0.

APPROVED: APRIL 6, 2016

MOTION: 16-062

BY: STYER

SECOND BY: YOTHERS

VOTE: 2-0

(TOWNSHIP SEAL)