

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Regular Business Meeting

May 16, 2018

Chairman Barb Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
John Baker, Vice Chairman
Jim Myers, Supervisor

Karen Landis, Secretary
Wayne Mensinger, Zoning Officer
Curt Klingerman, Zoning Officer
Stephen Imms, Jr. Solicitor

ANNOUNCEMENT OF EXECUTIVE SESSION – Barb Lynch reported Executive Session was held at 6:30 PM on matters of Real Estate and Personnel.

PUBLIC COMMENT:

Doug Hedrick reported the Turnpike contractor should be finished on S. Dietz Mill Road on Thursday, weather permitting.

APPROVAL OF MAY 2ND MEETING MINUTES – **Motion 18-078** by Baker, second by Myers – motion carried 3 – 0.

APPROVAL OF ACCOUNTS PAYABLE INVOICES & INTER-FUND TRANSFERS – **Motion 18-079** by Myers, second by Baker – motion carried 3 – 0.

APPROVAL OF APRIL FINANCIAL REPORTS – **Motion 18-080** by Baker, second by Myers – motion carried 3 – 0.

APPROVAL OF APRIL BANK RECONCILIATIONS – Documentation provided referencing bank statements and reconciliation summaries balancing to Treasurer's report. **Motion 18-081** by Lynch, second by Myers – motion carried 3 – 0.

APPROVAL OF APRIL COMMITTEE AND STAFF REPORTS – **Motion 18-082** by Lynch, second by Myers – motion carried 3 – 0.

OLD BUSINESS:

- A. TYLERSPORT PARK SWING SETS AND PICNIC TABLES** – Frank Jarrett reported on documentation provided for BOS consideration. Frank noted the swing sets are not part of the DCNR grant; however recommended the BOS consider at least 1 ADA compliant swing. Paving the remainder of the parking lot was discussed. To save shipping costs, Jim Myers offered to pick up the items at the Lewisburg location. **Motion 18-083** by Lynch, second by Baker approving purchase of swing sets and picnic tables based on Park Board recommendation. Motion carried 3 – 0.

- B. PROPOSED ORDINANCE #178** - Barb Lynch reported on the background and Planning Commission recommendation. Proposed ordinance amends Article 12, Section 1203D of zoning ordinance of Rural Residential zoning district. Copy will be sent to MCPC for review, Solicitor will submit legal notice for advertisement of public hearing. **Motion 18-084** by Lynch, second by Myers authorizing advertisement of proposed ordinance. Motion carried 3 – 0.
- C. FINANCE COMMITTEE PROJECTS** – were discussed by BOS in Executive Session. Barb Lynch will send an email to the Finance Committee.

NEW BUSINESS:

- A. ON LOT OPERATION & MAINTENANCE AGREEMENT** - Solicitor explained the purpose of the O&M agreements for specific on lot systems. Being administrative in nature, no action is required. Karen will work with Curt Klingerman to draft letters and begin annual billing/tracking. Solicitor will record all documents at County.
- B. REPOSITORY TAX SALE** - Correspondence received from Montgomery County Tax Claim Bureau regarding sale of land locked parcel on Klingerman Road. Solicitor explained conveyance terminates all past due tax obligation. **Motion 18-085** by Lynch, second by Baker approved sale to prospective bidder. Motion carried 3 – 0.
- C. RENEWAL OF 2018-19 INSURANCE** - Brown & Brown insurance presented the renewal of property, vehicle and workman's comp policies. Based on claim history, the original 4% rate increase was reduced to less than 1%. **Motion 18-086** by Lynch, second by Myers approved insurance renewal for 2018-19 term. Motion carried 3 – 0.

PUBLIC COMMENT:

ADJOURNMENT – There being no further business, **Motion 18-087** by Lynch, second by Baker adjourned the meeting at 8:15 PM. Motion carried 3 – 0.

APPROVED: JUNE 6, 2018

MOTION: 18-088 BY: MYERS SECOND BY: BAKER VOTE: 3 - 0

(TOWNSHIP SEAL)

