

# SALFORD TOWNSHIP BOARD OF SUPERVISORS

## *Regular Business Meeting*

November 18, 2015

Chairman Styer called the meeting of the Board of Supervisors to order at 7:40 PM with a Pledge of Allegiance. Present were:

**Jim Styer**, Chairman  
**Tom Neff**, Vice Chairman  
**Barb Lynch**, Supervisor  
Robert Iannozzi, Solicitor

Karen Landis, Secretary  
Doug Hedrick, Road Superintendent  
Wayne Mensinger, Zoning Officer

**ANNOUNCEMENT OF EXECUTIVE SESSION** – was held at 7:00 PM regarding zoning enforcement and potential litigation.

**PUBLIC HEARING – RESOLUTION 15-1744** – Solicitor opened the Public Hearing to consider Resolution 15-1744 approving and adopting amendment to the Indian Valley Regional Comprehensive Plan (IVRCP) and the Comprehensive Plan of Salford Township. The resolution was advertised as appropriate – Exhibits B1 (Legal Notice), B2 (STPC recommendation) and B3 (MCPC recommendation) marked for the record. Solicitor called for questions/comments from BOS and Public – there being none the hearing was closed. **Motion 15-085** by Styer, second by Lynch approved **Resolution 15-1744** adopting amendment to IVRCP. Motion carried 3 – 0.

**PROPOSED ORDINANCE #171** – amending Parks Rules and Regulations was advertised as appropriate. **Motion 15-086** by Styer, second by Neff approved adoption. Motion carried 3 – 0.

**CONSENT AGENDA** – Jim Styer reviewed items 5a through 5d; there being no questions **Motion 15-087** by Styer, second by Neff approved the following. Motion carried 3 – 0.

- a. Approval of A/P invoices
- b. Approval of November 4<sup>th</sup> minutes
- c. Approval of October Financial Reports
- d. Approval of Committee and Staff Reports

### **NEW BUSINESS:**

#### **A. FINANCE COMMITTEE RECOMMENDATIONS:**

1. **RESOLUTION 15-1745 \_ AUDITOR APPOINTMENT** – Three (3) auditing firms were interviewed by members of the Finance Committee. Proposed annual fee for services were \$15,000, \$11,500 and \$7,500. Consensus was unless the BOS felt a larger firm is necessary to conduct annual financial audit, Finance Committee recommends Styer Associates at \$7,500 annual fee. Jim Styer reported the firm would like to start gathering data before end of 2015. **Motion 15-088** by Styer, second by Neff approving **Resolution 15-1745** appointing Styer Associates as 2016 Auditor. Motion carried 3 – 0.

2. **ALLOCATION OF RESERVES** – following budget review and projections through 2020, Jim Styer reported on suggested allocation to reserve funds (Capital Contingency, Township Facilities, Parks, Open Space, Proposed Retirement Plan) based on projected and actual year end results.
3. **PROPOSED RETIREMENT PROGRAM** – Jim Styer reported on a government program used to assist and fund municipal retirement programs – this program is funded by the State following three (3) years of contribution by municipality. The program would consist of a “Defined Contribution Plan” and Jim explained the difference between DCP and DBP. Discussion was held on committing to having a retirement plan or not and necessary steps to proceed. Prior to developing the plan, Barb Lynch commented on Act 44 which requires RFP to be eligible for state funding. Univest provided a policy and procedures manual for municipal pension plans, sample plans, ordinances, etc. Barb Lynch will contact the consultant used for Upper Salford and Franconia to collect additional information, cost comparison and further discuss at a public meeting.

**OLD BUSINESS:**

- A. **PROPOSED ORDINANCE #165 (BURNING REGULATIONS)** – was presented again for consideration repealing prior burning Ordinances #9 and #29 which are currently out of date and in conflict with PA state law. Jim Styer proposed authorizing advertisement; there being no comment or second, Jim asked the BOS how they wish to proceed. Solicitor clarified striking the existing ordinances allows for cleaning up township code – PA state burning laws still exist. Jim asked Tom Neff for insight – Tom commented since this issue has gone on for a few months the future BOS may have better insight. **Motion 15-089** by Styer, second by Lynch authorizing advertisement of proposed Ordinance #165. Motion carried 3 – 0.

Due to holiday it was agreed to hold one (1) meeting in December. **Motion 15-090** by Styer, second by Lynch cancelling December 2<sup>nd</sup> work session. The next meeting will be December 16, 2015. Motion carried 3 – 0.

**PUBLIC COMMENT:**

Tom Neff raised concern regarding large dollar amounts of outstanding sewer quarterly invoices over 90 days past due. Karen reported on past due practices and the “shut off” policy has not been adopted. Options for consideration were discussed.

**NEXT MEETING (DECEMBER 16<sup>TH</sup>) AGENDA ITEMS:**

- a. Approve/Adopt Ordinance #165
- b. Final 2016 Budget Approval
- c. Building renovations
- d. PTC land acquisition – appraisals
- e. Phase 1 Environmental Assessment
- f. Fee Schedule – Comparable Sewer penalties
- g. Retirement Program - Consultant
- h. Building renovations
- i. King Road bridge

**ADJOURNMENT** – There being no further business, **Motion 15-091** by Styer, second by Neff adjourned the meeting at 8:30 PM. Motion carried 3 – 0.

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**APPROVED: DECEMBER 16, 2015**

**MOTION: 15-092 BY: STYER SECOND BY: NEFF VOTE: 3-0**

**(TOWNSHIP SEAL)**

