

SALFORD TOWNSHIP
Montgomery County, Pennsylvania

Ordinance #163

AN ORDINANCE AMENDING THE SALFORD TOWNSHIP ZONING ORDINANCE BY ENACTING A NEW ARTICLE, ARTICLE 21, ENTITLED "SPECIAL EVENTS", AND PROVIDING FOR DECLARATION OF INTENT; APPLICABILITY; SPECIAL PERMIT REQUIREMENTS; AND SPECIAL EVENT PERMIT FEE

ENACTED: *10/1/2014*

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NOW, THEREFOREE, it is hereby **ENACTED** and **ORDAINED** by the Salford Township Board of Supervisors that the Township's Zoning Ordinance is hereby amended as follows:

SECTION 1. AMENDMENT TO INCUDE ARTICLE 21 [SPECIAL EVENTS]

The Township's Zoning Ordinance shall be amended to include a new article, Article 21, entitled "Special Events" that shall read as follows:

ARTICLE 21
SPECIAL EVENTS

SECTION 2100. Declaration of Legislative Intent. In addition to furthering the general goals and objectives in Article 1 of this Ordinance, the specific intent of this Article is to ensure that special events, as defined in this Article, which significantly impact public or private property, extend beyond the normal use or standards allowed by this Ordinance, and exceed normal vehicular and pedestrian traffic, are handled properly to ensure a successful event while protecting the public's health, safety, and welfare.

SECTION 2101. Applicability. Special events, as defined in this Article, require a special event permit. A special event is a temporary event, outdoor or indoor, that:

1. significantly impact neighboring public or private properties;
2. extend beyond the normal use or standards allowed by this Ordinance;

3. exceed normal vehicular and pedestrian traffic and/or parking;
and
 4. may require the need for outside emergency and/or county services.
- A. Special events requiring a permit shall include, but are not limited to:
1. Concerts.
 2. Cultural Recognition Events or Exhibitions.
 3. Festivals
 4. Sporting Events.
 5. Arts and Crafts or Trade Shows.
 6. Special Seasonal Events.
 7. Special Automobile Sales/Show.
 8. Any Special event on Township-owned Property.
 9. Similar activities that, as determined by the Township, significantly impact public or private property; extend beyond the normal use or standards allowed by this Ordinance; exceed normal vehicular and pedestrian traffic and/or parking; and may require the need for outside emergency and/or county services.
- B. The following special events are only permitted by special exception:
1. Carnival.
 2. Circus.
 3. Fair.
- C. Private parties or gatherings at a private residence or subdivision; garage or yard sales; estate sales or auctions; or other events, to the extent that they do not otherwise qualify as a special event (i.e., significantly impacting public or private property; extending beyond the normal use or standards allowed by this Ordinance; exceeding normal vehicular and pedestrian traffic and/or parking; and requiring the need for outside emergency and/or county services) do not require a special event permit.

- D. Firework displays are only permitted if they are Township-sponsored; in all other instances they are expressly prohibited.

SECTION 2102. Special Event Permit Requirements. A special event permit is required for any event determined to be a special event by the Township, including such events as set forth in Section 2101 (A).

- A. The following requirements must be met prior to the issuance of a special event permit:
1. The Special Event Permit Application, attached as Appendix 1, shall be completed in its entirety and submitted with the required application fee, a minimum of 2-weeks in advance. If a special event requiring special exception relief is proposed, the application should be submitted a minimum of 2-months in advance.
 2. A site plan clearly outlining the property and the proposed area where the special event shall occur must be submitted with the permit application. The site plan, if applicable, shall properly identify points of vehicular and pedestrian access, parking, traffic circulation, trash and sanitary facilities.
 3. Activities may not inhibit or block safe access by emergency responders or adversely impact access and parking required to serve the property/facility involved.
 4. All signs must be approved prior to the issuance of the permit:
 - a. One temporary sign onsite per street frontage shall be allowed no larger than 32 square feet.
 - b. Directional signs shall be allowed no larger than 125 square inches spaced at intervals not less than 500 feet along street frontages nor closer than 100 feet to any intersection.
 - c. All signs may not be placed within the Township more than 14 days prior to the event and must be removed within 7 days after the event.
 5. Liability insurance is required for special events that are held on Township-owned property. A copy of the insurance certificate must be submitted with the policy naming Salford Township as an "additional insured" for the time period of the special event.
 6. For special event applications proposing outdoor entertainment, music or otherwise, the applicant must submit

supplemental information regarding the anticipated noise associated with the entertainment including type of entertainment, volume, duration, and timing. No outdoor entertainment, music or otherwise, shall be permitted between the hours of 10:00 p.m. and 7:00 a.m.

7. If food or beverages are included in the event, provisions for appropriate recycling/trash containers must be provided. Montgomery County Health Department approval may also be required. Serving and consumption of alcoholic beverages is prohibited unless approved and properly permitted by the Commonwealth's Liquor Control Board. Compliance from the appropriate authorities is required and must be demonstrated on the application.
8. If a tent, temporary structure, trailer or temporary sanitary facilities are proposed in conjunction with the special event, additional Township or County permitting may be required. The applicant shall ensure that any tent, temporary structure, trailer or temporary sanitary facility is constructed in a safe and suitable manner.
9. The all aspects of the special event, including tents, temporary structures, temporary sanitary facilities, lighting, signage, etc. must be removed within 7 days after the event.

B. Upon receipt of the Special Event Permit, the Township will conduct a preliminary review to determine whether (1) additional permitting, either from the Township, County, and/or State, is required; and (2) special exception relief is required. If such permitting and/or special exception relief is required, the special event permit will not be issued until such permitting and/or relief is received.

C. A special event permit shall not exceed seven days per event.

DC. Permits are not nontransferable.

SECTION 2103. Special Event Permit Fee. The cost for the Special Event Permit shall be set forth in the Township's fee schedule, as amended.

SECTION 2. Amendment/Modification.

The Board of Supervisors does hereby reserve the right, from time to time, to adopt amendments or modifications to this Ordinance.

SECTION 3. Repeal and Ratification.

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed. Any other terms and provisions of the ordinances of the Township that are unaffected by this Ordinance are hereby reaffirmed and ratified.

SECTION 4. Severability.


Should any section, paragraph, sentence, clause, or phrase in this Ordinance be declared unconstitutional or invalid for any reason, the remainder of the Ordinance shall not be affected thereby and shall remain in full force and affect, and for this reason the provisions of this Ordinance shall be severable.

SECTION 5. Effective Date.

This Ordinance shall become effective five (5) days after enactment.

ORDAINED AND ENACTED this 1st day of October 2014, by the Salford Township Board of Supervisors.


SALFORD TOWNSHIP
BOARD OF SUPERVISORS



JAMES STYER, Chairperson

[Seal]

Attested by:



KAREN LANDIS
Secretary

APPENDIX "A"
[Special Event Permit Application]

SALFORD TOWNSHIP
139 Ridge Road, P.O. Box 54
Tylersport, PA 18971
Telephone: 215-257-5664
Fax: 215-257-1093

SPECIAL EVENT PERMIT APPLICATION

Permit # _____ Blk/Unit # _____ Fee \$ _____ Ck# _____ Date _____

Applications must be submitted a minimum of two (2) weeks in advance of the event or at least two (2) months in advance of the event if Zoning Hearing Board approval is needed.

APPLICANT/PROPERTY OWNER INFORMATION

Site Address of Event _____

Property Owner _____

Address _____

Property Owner Phone _____ Fax _____

Property Owner's email address _____

Applicant Name _____

Address _____

Applicant's Phone _____ Fax _____

Applicant's email address _____

Does Applicant own or occupy the property at which the event is to be held?

Yes No If no, written consent from the property owner for the event is required and should be submitted with this Application.

SPECIAL EVENT DETAILS

Describe Special Event: _____

SITE PLAN: A site plan clearly outlining the property and the proposed area where the special event shall occur must be submitted along with this application. The site plan shall properly identify points of vehicular and pedestrian access, parking, traffic circulation, sign locations, trash and sanitary facilities.

Date of Event _____ Time of Event Start _____ End _____

Ending Date of event: _____

Number of people attending _____ Number of motor vehicles expected _____

Are there any crowd issues requiring Police, Security Guards, Fire or Ambulance Services?
Yes No If yes, explain. _____

Will there be any temporary structures, trailers or tents erected for the event?
Yes No How many? _____ Size? _____

Is there temporary electrical or lighting needed? Yes No

Are there sanitary facilities available? Yes No If no, what temporary sanitary facilities are planned? _____

NOTE: If a tent, temporary structure, trailer or temporary sanitary facilities are proposed in conjunction with the special event, additional Township or County permitting may be required. The applicant shall ensure that any tent, temporary structure, trailer or temporary sanitary facility is constructed in a safe and suitable manner.

I hereby certify that the information stated on the Special Event Application and all supplementary materials submitted in association with the Application, are true and correct to the best of my knowledge. I acknowledge that it is my responsibility to inform Salford Township of any changes to any information set forth in this Application and/or supplementary materials. I further acknowledge that the Township may at any time revoke any Special Event Permit for non-performance or non-compliance with the Special Event Ordinance and/or any conditions of the issued Special Event Permit

Applicant Date

Administrative Use Only

This Application is approved and a Special Event Permit shall be issued, subject to the following conditions :

This Application is denied and a Special Event Permit will not be issued.

Zoning Officer Date

- \$ Permit Fee
- \$ Deposit for removal of temporary structure*
- \$ Deposit for cleanup of township property*

*Deposit will be returned upon satisfactory inspection of site.