

Salford Township
Finance Committee
December 8, 2015
Summary

1. Participants: TClemens, CEckardt, JHill, TWilliamson, KLandis, JStyer.
2. Prior Meeting Summary: Distributed shortly after previous meeting. No revisions
3. November 2015 Financial Report: Reviewed the report noting the current surpluses and balances in reserve funds. Noted the Whites Mill Dam reimbursement (\$250,000) had not been received to date, but was expected. As of 11/30/15 it was noted that income was \$105,000 more than the budgeted amount due primarily to higher than expected local tax revenue. Also noted that the expenses were \$109,000 less than budgeted due primarily to the lower cost of benefits, and road maintenance work. Concern was raised regarding projected deficits in the sewer funds.
4. Audit Firm Recommendation: The BOS approved the recommendation for Styer & Associates and the engagement letter was signed. Karen will notify the other 2 firms that presented proposals.
5. Retirement program: It was reported that the BOS requested more information. Jim contacted QNB and PMRS. A proposal from QNB would be similar to the Uninvest proposal. PMRS is a state entity (Pennsylvania Municipal Retirement System) that manages municipal pension and retirement plans. Material from PMRS was distributed. Jim will distribute to the BOS. Recommended that a joint Finance Comm and BOS be scheduled in January with a representative from PMRS. Jim will make the arrangements.
6. Cell Towers: Requested a final offer for the CCI-STC lease. Based on the consultant's recommendation it was recognized that no action needed to be taken, however, it was noted that the valuation of this lease was higher than market and that accepting a prepayment would reduce the exposure to technological changes and mergers.
7. FY2016 Budget: Noted that the budget had been approved for advertising by the BOS. Noted that the projected FY2015 yearend income might be 5% less than projected and that expenses might also be 5% higher than projected. This would affect the 5 year projections slightly and the projections will be revised after 12/31/15 using actual amounts.
8. FY2015 Allocations to Reserves: It was noted that the BOS approved allocating surpluses to reserves. The recommendation was to wait until very close to 12/31/15 to make any actual transfers. The projected transfers would be \$200,000 to Capital Contingency Reserve, \$200,000 to the Renovations Reserve, \$45,000 to the Park Reserve Fund, and \$80,000 to the Open Space Reserve, if not the funds were adequate. If not, the transfers would be reduced accordingly to ensure a small yearend surplus.
9. Next Meeting: January 12, 2016, 7:30 pm.