

**Salford Township
Finance Committee
Meeting Summary
5/12/2020**

The May meeting of Salford Township Finance Committee was held via Zoom Teleconference.

Attendance: Tim Clemens, Chris Eckardt, George Witmayer, Karen Landis

1. **March Meeting Minutes:** The March meeting summary was distributed to all – 1 grammar correction.

2. **April Treasurer Report:** General Fund – all commented on Earned Income Tax revenue being under budget for the month; most likely due to COVID 19 virus. Expense review noting legal over budget for the month; special project engineering expenses were related to Klingerman Road culvert and reimbursable from MCCD; server purchase should be listed under capital purchase; and equipment repairs related to salt building wall repair. Sewer Fund – inquiry about operation and maintenance YTD expense, this is due to \$4000 expense in January for manhole cover and repair done in December. Sewer Capital Fund – Karen advised we are down to the last year of loan repayments.

3. **Other Business:**
 - a. **Traffic Light Grant** – Doug advised Gilmore & Associates are looking into another grant option 80/20; Salford Township would have to pay 100% up front. Both Ridge and Allentown are state roads, what responsibility on PennDOT. Karen confirmed with Doug that Salford installed this light in 1994 and owns the red light – all maintenance and repair is township responsibility.

 - b. **Klingerman Road Culvert** is approximately 50% complete.

 - c. **2019 Audit** – Tim Clemens inquired on the status of the “draft” financial statement for review. Received May 14th from Styer Associates, distributed via email to FC and BOS. Review draft with Auditor at June 9th meeting.

4. **Next Meeting:** Tuesday, June 9th at 7:30 PM