

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Work Session Meeting

January 7, 2016

Chairman Lynch called the meeting of the Board of Supervisors to order at 6:30 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
Nate Yothers, Vice Chairman
Jim Styer, Supervisor
Stephen P. Imms, Jr. Esquire

Karen Landis, Secretary/Treasurer
Doug Hedrick, Road Superintendent
Wayne Mensinger, Zoning Officer

PUBLIC COMMENT – None.

Jim Styer commented on some loose ends from the January 4th reorganization meeting and asked the BOS for their sense of direction for 2016. Barb Lynch moved ahead with appointments.

OLD BUSINESS:

A. RESOLUTION 16-1751 – 2016 OFFICIAL & CONSULTANT APPOINTMENTS:

1. **TOWNSHIP SOLICITOR APPOINTMENT** – Barb Lynch recommended Stephen Imms as Solicitor. Jim Styer asked about the compelling reasons and cost of transitioning solicitors. Steve Imms presented a thorough background of his experience. **Motion 16-020** by Lynch, second by Yothers appointing Stephen P. Imms, Jr. as Township Solicitor. Jim Styer questioned Steve Imms on process and costs involved in the transition. Jim Styer questioned why previous practice of obtaining three (3) proposals was not followed and that he was not included in conversations with new solicitor. The chairman reminded the BOS that the 3-proposal requirement did not pertain to annually appointed consultants. Jim Styer noted past practice was to consider 3 proposals (i.e., Auditor) and process did not comply. Motion carried 2 – 1. Styer opposed.

NEW BUSINESS:

- A. **PROPOSED ORDINANCE #172** – Barb McMonagle reported on Planning Commission conditionally approving amending Zoning Ordinance revising sections of the VCR District. **Motion 16-021** by Lynch, second by Styer authorizing advertisement of proposed Ordinance #172 scheduled to be adopted at the February 17th BOS meeting. Motion carried 3 – 0.
- B. **APPROVAL OF ACCOUNTS PAYABLE INVOICES** – Barb Lynch questioned check #6520 payable to Steel in the Air for cell tower analysis. This expense was incurred in 2015 and agreed to date the check 12/31/2015 for inclusion in 2015 expenses.

Motion 16-022 by Yothers, second by Styer approving invoices for payment with above correction. Motion carried 3 – 0.

- C. APPROVAL OF JANUARY 4TH MINUTES – **Motion 16-023** by Styer, second by Lynch. Motion carried 3 – 0.

OLD BUSINESS:

A. RESOLUTION 16-1751 – 2016 OFFICIAL & CONSULTANT APPOINTMENTS CONTINUED:

2. VACANCY BOARD – Barb Lynch called for recommendation for vacancy board appointment. Jim Styer commented Marv McKown was recommended at the last meeting which still stands and asked the reason for change. Marv is qualified, most familiar with the township and attends all meetings. Barb Lynch commented on the importance of this position and being filled by someone who shares the same vision for the future of the Township. Nate Yothers recommended Kyle Matz who in his opinion is like minded in how the township should be and should stay. **Motion 16-024** by Yothers, second by Lynch appointing Kyle Matz. Jim Styer commented no background documentation is available. Bette Bleam commented on frequency used and why the need for change. Sondra Barrett and Barb McMonagle both commented and agreed with Jim recommending re-appointment of Marv McKown. Motion carried 2 – 1. Styer opposed.
3. PSATS DELEGATE – Barb Lynch asked for recommendations – there being none. **Motion 16-025** by Yothers, second by Styer appointing Barb Lynch. Motion carried 3 – 0.

B. RESOLUTION 16-1752 – 2016 COMMITTEE APPOINTMENTS CONTINUED:

1. FINANCE COMMITTEE – John Baker has expressed interest. Barb requested John be added to the committee rather than replacing a position. **Motion 16-026** by Lynch, second by Yothers adding John Baker and re-appointing Tim Clemens and Jon Hill. Motion carried 3 – 0.
2. OPEN SPACE COMMITTEE – John Baker also expressed interest in Open Space and Barb McMonagle requested a BOS liaison. Nate Yothers agreed to be BOS liaison. **Motion 16-027** by Yothers, second by Lynch adding John Baker and re-appointing John Feldi and Melody Leithold. Motion carried 3 – 0.

- C. RESOLUTION 16-1754 – 2016 HOLIDAYS: Surrounding municipality comparisons were presented. **Motion 16-028** by Styer, second by Yothers approved Resolution 16-1754 establishing 2016 Holiday schedule. Motion carried 3 – 0.

D. REVISIT APPROVED 2016 BUDGET: Barb Lynch commented on 2nd Class Township code provisions which allow for budget changes in the year following a municipal election. For that reason, Barb proposed moving 2 charges (\$6400 Legal and Electricity) from Sewer Operating Fund, citing the fact that the pump station is used by on 2/3 of the sewer district. **Motion 16-029** by Lynch, second by Yothers to move \$1,000 (Legal) and \$5400 (Electricity) expenses back into the General Fund. Jim Styer inquired about the difference in quarterly rate – Barb advised this would reduce the rate to the same rate charged by Franconia Sewer Authority. Discussion held on the rationale of applying these charges to the users. Jim Styer noted he strongly feels the General Fund is money paid by taxpayers for the common use of taxpayers – Sewer Fund is for specific reasons. Jim requested the record reflect he did not agree with using General Fund for which to provide specific services for specific people. Nate Yothers questioned what would happen and who would bear the cost in the event major repairs are needed for the pump station. Jim Styer noted the reason a surplus is needed in the sewer operating fund and commented on putting reserve funds aside to rebuild the system when needed. Nate Yothers recommended revisiting the FSA agreement again. The original motion was withdrawn by Lynch, second by Yothers – no action taken. **Motion 16-030** by Lynch second by Yothers to revisit the FSA agreement. Motion carried 2 – 1. Styer opposed. Nathan questioned and discussion was held on deadlines to reopen the budget and changes in adding a full-time office position. BOS consensus was to obtain job descriptions, salary and benefits costs for discussion at the January 20th meeting.

NEXT MEETING (JANUARY 20TH) AGENDA ITEMS:

- a. Turnpike Acquisition – next steps
- b. Re-evaluate IT support
- c. Zoning Officer assistant
- d. Discuss Codification Review
- e. Township Building
- f. Fire Police Resolution – Nathan will provide a list of fire police events
- g. Full Time Office position

PUBLIC COMMENT:

Jim Styer commented on the following:

1. Availability of Fire Marshall job description.
2. Agenda process and back up documentation – same schedule.
3. Have not heard compelling reason for changes, done arbitrarily and for political agendas.

Barb McMonagle inquired about the status of King Road bridge.

Frank Jarrett confirmed BOS direction for Park Board expenditures.

ADJOURNMENT – There being no further business, **Motion 16-031** by Lynch, second by Styer adjourned the meeting at 8:10 PM. Motion carried 3 – 0.

APPROVED: JANUARY 20, 2016

MOTION: 16-032 BY: STYER SECOND BY: YOTHERS VOTE: 3 - 0

(TOWNSHIP SEAL)