

SALFORD TOWNSHIP BOARD OF SUPERVISORS

Work Session and Regular Business Meeting

September 21, 2016

Chairman Barb Lynch called the meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Barb Lynch, Chairman
Nate Yothers, Vice Chairman
Jim Styer, Supervisor
Stephen P. Imms, Jr., Esquire

Karen Landis, Secretary
Doug Hedrick, Road Superintendent
Wayne Mensinger, Zoning Officer

PUBLIC COMMENT: NONE.

APPROVAL OF AUGUST 17TH MINUTES – **Motion 16-125** by Styer, second by Yothers – motion carried 3 – 0.

APPROVAL OF ACCOUNTS PAYABLE INVOICES – **Motion 16-126** by Yothers, second by Styer – motion carried 3 – 0.

APPROVAL OF AUGUST FINANCIAL REPORT – Jim Styer reported YTD financials are good and will take a closer look and end of 3rd Quarter. **Motion 16-127** by Styer, second by Yothers – motion carried 3 – 0.

APPROVAL OF AUGUST BANK RECONCILIATIONS – **Motion 16-128** by Yothers second by Styer – motion carried 3 – 0.

APPROVAL OF COMMITTEE AND STAFF REPORTS – **Motion 16-129** by Yothers, second by Lynch – motion carried 3 – 0. Jim Styer commended staff on detail and follow up on complaints report.

NEW BUSINESS:

- A. **MCPC PROPOSAL FOR 2017 – 2019 PLANNING ASSISTANCE:** – Matt Schelly (Montgomery County Planning Commission) provided and estimate for planning assistance contract 2017 through 2019. **Motion 16-130** by Styer, second by Lynch approved total contract costs for Years 1 – 3. Motion carried 3 – 0.
- B. **BI-WEEKLY PAY PERIODS:** – In an effort to rectify the issue of getting 2 signatures on paychecks on non-meeting weeks discussion was held on beginning bi-weekly pay periods and/or direct deposit. **Motion 16-131** by Lynch, second by Yothers to begin bi-weekly payroll processing. Motion carried 3 – 0.

OLD BUSINESS:

- A. PMRS RETIREMENT PLAN** - Jim Styer summarized proposed retirement program eligible for State funding compared to the current annual contribution. Discussion/Comments among BOS and residents regarding the type of plan (defined benefits vs. defined contribution), total compensation package and if receiving these funds would jeopardize the annual funding received by Township for Tylersport Fire Relief. Approval tabled until October 5th pending clarification of any impact on fire relief funding.

- B. TOWNSHIP BUILDING RENOVATIONS** - Draft plans of how to handle demolition and normal operations during renovation were submitted by Tim Clemmer. Discussion held on Post Office lease. Jim Styer will request project cost estimate from Tim Clemmer.

- C. KING ROAD BRIDGE OPTIONS** - Montgomery County Roads & Bridges has contacted the Township Office with regard to options for King Road bridge: 1) close bridge or 2) restore to PennDOT standards and have township take ownership. Barb Lynch will email Greta Riley and Chris regarding available options.

- D. SEWER DELINQUENCY ISSUES** - summary update was provided on the following:
 - a. Connections: 3 of 4 outstanding connections are contracted with Curt Klingerman for installation. 1 connected 9/16/16. Capital assessment “switch out” was approved for Kathleen Lynch to include additional EDU.
 - b. Quarterly payments: significant progress has been made in receiving outstanding past due balances.
 - c. Township Shut Off Policy: a draft shut off policy was provided by Township Solicitor. Further review/discussion at October 5th meeting, approval scheduled for October 19th.
 - d. Discussion held on excluding solicitor representation at work session meetings. **Motion 16-132** by Lynch, second by Yothers to begin having no solicitor representation at work session meetings unless needed beginning October 5th. Motion carried 2 – 1. Styer opposed.

NEXT MEETING (OCTOBER 5TH) AGENDA:

- a. Update/Approve PMRS Retirement Plan
- b. Review Shut Off Policy & Procedures
- c. Authorize Advertisement – Ordinance #174 (Impervious Coverage)
- d. Discuss initial review of FY17 draft budget
- e. Status of revised Planning Commission Bylaws
- f. Codification Review Update

PUBLIC COMMENT:

Barb McMonagle questioned the cost of proposed building renovations.

Bette Blean questioned the location of Post Office facility.

Barb McMonagle commented on review of proposed ordinance regarding impervious coverage definitions.

Daniel Harrell commented on square footage requirements of just post office boxes.

ADJOURNMENT – There being no further business, **Motion 16-133** by Yothers, second by Lynch adjourned the meeting at 8:40 PM. Motion carried 3 – 0.

APPROVED: OCTOBER 19, 2016

MOTION: 16-034 BY: YOTHERS SECOND BY: STYER VOTE: 3 - 0

(TOWNSHIP SEAL)

